



Snowbirds – Short Term Stay – Traveling to the USA

Vehicle Transportation – US Customs paperwork

In order to ship your vehicle in the most expedient manner we require proper documentation for US Customs. We prefer that you return all documents by Purolator Courier or by copying and scanning them to dispatching@boychuk.net (ensure you keep copies for yourself). **Please follow the steps provided and make check marks upon completion to make sure we obtain all the information needed.**

US Customs and Border Protection (3299) Form – Declaration for free entry of unaccompanied articles

This is the most important document for Customs purposes and must be carefully completed. Please follow the instructions listed below to ensure the form is correctly completed.

Fill in **boxes 1-7 in Part I:**

- **Part I 5. Importers port of Arrival:** In this box you should put your travel destination. Example: Phoenix, AZ
- **Part I 6. Name of Arriving Vessel Carrier and Flight/train:** In this box you should input your airline information, example WES3929. This will be found on your flight itinerary.
- **Part I 7. Name of Accompanying Household Members:** Include any family member traveling with you.

Fill in **Part II 9. Residency:**

- **A. Name of Country:** Where you are currently residing.
- **B. Length of Time:** This is the length of time you have been a Canadian citizen.

Under Part II 10. Statement(s) of eligibility for free entry of articles: put an “x” in box **C. Applicable to Non-resident Only (2)** Any vehicle, trailers, bicycle or other means of conveyance being imported are for the transport of me and my family and such incidental carriage of arrivals as are appropriate to my personal use of the conveyance.

Under Part IV:

- **B. For Residents and Non-residents ONLY:** Put an “x” in box **(7) Foreign household effects acquired abroad and used less than one year.**
- **D: List of Articles:** Put the year, make model and the 17 digit VIN in the description of **(2) Description of Merchandise.** In section **(3) Value of Cost of Repairs** you can put the value of the vehicle you are transporting. If you are putting any personal belongings in the vehicle they must be listed in **(2) Description of Merchandise.**

In Part VI:

- **1. "X" One:** Put an "x" in box **B. Importer**
- **2. Signature:** Sign the document
- **3. Date:** Date the document.

Complete the Contract Order and Dispatch Form

Copy of Passport or Equivalent

Please take a copy of either the photo page of your passport or your photo driver's licence and birth certificate. Please make sure you are making a clear copy of your selection. Use the "photo setting" on a copier for best results.

Copy of Vehicle Ownership (Registration and Insurance)

A copy of registration and insurance for the vehicle is necessary.

Proof of Residency in the US

Please attach either a tax or utility bill to confirm your residency in the US.

Letter to Boychuk Ventures Inc

This is very helpful for our drivers in dealing with US Customs. The enclosed form letter can be used by completing the underlined areas or use it as an example. For your vehicle to be considered a snowbird, customs require an estimated date the car will be returning to Canada. Please make sure you fill out the portion of the letter stating, "The date I plan to transport my vehicle back to Canada is:". This needs to be within 6-12 months of us transporting the vehicle.

Flight Itinerary

Please attach your flight itinerary of your return flight to the states. ****In the fall of 2020 due to COVID new rules have been implemented. In order to have your car transported south you MUST be in the USA. Customs is now scanning passports at the border to ensure vehicle owners are at their proof of residency. If you are not in the USA at the time Boychuk Ventures crosses the border with your vehicle we may have to leave the car at the border which causes discomfort and extra charges for both the company and customer.**

***Personal Belongings**

We would prefer that your vehicle is empty of personal belongings as they are not insured, create a problem for the driver and a challenge with both US and Canada Customs. If you must include some personal belongings, please contact us at 780.464.6500.